

Subcontractor Resources

Company Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

County: _____ Tax ID Number: _____

E-mail address: _____

Website _____

Office #: _____ Fax #: _____

Cell #: _____ **DUNS#** _____

E-Verify # _____

Are you interested in providing push crews immediately following a disaster? YES _____ or NO _____

❖ Please note that push crews will be activated immediately following the storm to open roadways. Push crews will be paid an hourly rate for the first 72 work hours.

* **Company Owned/Leased/Rented Equipment Only Please. No subcontractor equipment included**

Item Number	Equipment Specification	Number Available
1.	Dump Truck, 16-24 yd3 capacity	
2.	Dump Truck, 24-45 yd3 capacity	
3.	Dump Truck, 46-65 yd3 capacity	
4.	Pick up Truck w/ Dump Trailer 15 – 20 yd3 capacity	
5.	Knuckle-boom, 10,000 Lb. Cap.	
6.	Wheel Loader, 50 hp. 1yd. Capacity	
7.	Wheel Loader, 100 hp. 2yd. Capacity	
8.	Wheel Loader, 150 hp. 4yd. Capacity	
9.	Truck, Pickup, .5 Ton	
10.	Hydraulic Excavator, 50 hp, w/bucket & grapple /thumb	
11.	Hydraulic Excavator, 100 hp, w/bucket & grapple /thumb	
12.	Hydraulic Excavator, 150 hp, w/bucket & grapple /thumb	
13.	Trailer Mounted Flood Light Set with Generator Unit	
14.	Low-bed trailer with tractor	
15.	Water Truck - min. 3000 gals.	
16.	Air Curtain Burner, min. nozzle velocity of 8,800 ft/min(100mph) and volume of 900 cf/min/linear ft.	
17.	Backhoe, with loader, 1.5 yd3 capacity, with thumb attachment	
18.	Dozer, tracked 2-3 yd3 Blade capacity	

* **Company Owned/Leased/Rented Equipment Only Please. No subcontractor equipment included**

19.	Dozer, tracked with root rake blade, D7 or equal	
20.	Grader, Motor, 12 foot blade, 130-140 net Hp	
21.	Chipper, with 12 inch minimum	
22.	Tub Grinder 800-1000 Hp	
23.	Tub Grinder, 300-400 Hp	
24.	Self loading truck, 20 to 30 yd3 capacity	
25.	Self loading truck 30 to 40 yd3 capacity	
26.	Skid steer loader, 40 hp, w/ grapple	
27.	Skid steer loader, 60 hp, w/ grapple	
28.	Skid steer loader, 80 hp, w/ grapple	
29.	80 – 110 CY C&D Walking Floor	
30.	80 – 110 CY Mulch Trailer	
31.	Bucket Trucks	
32.	Barges	
33.	Workboats	
34.	Vac Trucks	
	<u>Additional Resources</u>	Number
	Please list additional resources or attach list	Available

Past Experience:

Event(s): _____

Companies working event for/under: _____

Project Managers worked under: _____

How was your experience under our (CG) Project Manager(s)? _____

Signature

Date

Small Business Program Representation

Company _____

When we respond to solicitations often one of the requirements of the solicitation is to indicate our intent to subcontract with small businesses and special categories of small businesses. If your company is qualified and approved for representation as one of these special categories, please certify by writing "yes" beside the appropriate business categories, if NOT please write N/A across form.

If yes to any of the following not related to company size, please provide a copy of all certifications.

Category	Yes
Small Business	
Women-owned small business concern	
Veteran-owned small business concern	
Service-disabled veteran-owned small business concern	
HUBZone small business concern	
Small disadvantaged business concern (As defined in 13 CFR 124.1002)	
African American Certified	
Asian American Certified	
Hispanic American Certified	
Native American Certified	

Signed _____ Date _____

Potential Subcontractor Requirements List

As a potential CrowderGulf **Subcontractor**, please be aware of the following requirements:

Insurance

1. Minimum limits –
 - **commercial auto** (\$1,000,000/per occurrence)
 - **general liability** (\$1,000,000/per occurrence)
 - **workman's comp** (\$1,000,000/per occurrence)
2. Insurance Certificates should be issued to CrowderGulf **when Subcontractor is *activated*** for a specific event. Certificate holders on your auto, general liability and workman's compensation policies should be listed as follows:
 - a. CrowderGulf , 5435 Business Parkway, Theodore, Alabama 36582
 - b. The City or County where you are working. It will be stated in your Subcontractor Contract when you are activated.
3. All subcontractors must furnish insurance certificates before the first weekly check will be issued. If for any reason CrowderGulf does not receive this documentation, it will result in termination or deduction of insurance from the weekly paycheck.
4. All vehicles must have current proof of insurance in truck at all times.

Personnel

5. A list of all personnel and **subcontractors** per job site, with names and phone numbers, will be made available to CrowderGulf. CrowderGulf reserves to the right terminate executed subcontract in the event of unauthorized second tier subcontractors are used without prior consent of CrowderGulf.
6. Federal contractors and subcontractors are required to use E-Verify as of September 8, 2009. Executive Order 12989 mandates the electronic verification of all employees working on any federal contract. The amended Executive Order reinforces the policy that the federal government supports a legal workforce. **E-Verify** is an Internet-based system that allows an employer, using information reported on an employee's Form I-9, Employment Eligibility Verification, to determine the eligibility of that employee to work in the United States.

For additional information regarding the Employment Eligibility Verification System (E-Verify) program visit the following website: <http://www.dhs.gov/E-Verify>. It shall be the **Subcontractor's** responsibility to familiarize themselves with all rules and regulations governing this program.

7. Certified Payroll

Please remember that Most of our jobs will be certified payroll jobs, to be submitted back to us **WEEKLY**. There will also be a sample of Form WH-347 which is a template as required by the US Dept of Labor and can either be filled out by hand or can be used on a computer as well. Certified Payroll will be required in addition to Invoicing.

8. A Subcontractor foreman or supervisor must be present with crews to provide oversight.

Equipment / Debris Hauling Trucks

9. A list of all Subcontractor equipment including debris hauling trucks will be made available to CrowderGulf.
10. All truck drivers must have a valid driver's license and/or a CDL certification (if required).
11. Vehicles must have current registration in truck at all times.
12. All vehicles, equipment, fuel, materials, parts, tires, and clean-up in work areas will be provided by **Subcontractor** at no cost to CrowderGulf.
13. All trucks used to haul debris must be capable of rapidly dumping a load without the assistance of other equipment; if equipment is needed to unload, the equipment will be provided by the Subcontractor at no cost to CrowderGulf.

14. Hand loading of debris hauling trucks will not be permitted under any circumstance.
15. All trucks hauling debris must have a tailgate that will effectively contain the debris during the transport and permit the truck to be filled to capacity. Tailgates should meet FEMA requirements and should not be made from plastic mesh. Metal fence gate, turkey wire or cattle wire can be used if approved by FEMA/City/County.
16. Sideboards or other extensions to the truck bed maybe allowed based on the requirements of the activated contract. Before equipping trucks with any type of extensions, please verify specs in writing with onsite CrowderGulf Project Manager.
17. All equipment including debris hauling trucks must be serviced and maintained on a regular basis and must be checked for the following safety requirements:
 - a. Tires appear in acceptable condition
 - b. Brake lights work
 - c. Turn signals work
 - d. Reverse lights work
 - e. Backup alarm working
 - f. Horn working
 - g. Any removable components (sideboards, tailgates, etc.) are secured
 - h. Tailgate is properly secured, FEMA approved tailgate and opens from the side
 - i. No false bottoms, hidden tanks, or other load altering devices are in place
18. All trucks will be certified by City/County representative before hauling any loads.
 - a. All trucks must be certified with an assigned number written on a placard along with the measured cubic yardage capacity of the truck. Placard will be placed on each side of the truck and in clear view for tower personnel.
 - b. IF for any reason the cubic yards change, the truck MUST be recertified immediately and a new certified number will be issued.
 - c. All trucks must have a copy of the truck certification with the truck at all times.
19. Subcontractor will assure that all loads will be transported without threat of harm to the general public, private property, and public infrastructure.

Safety

20. Subcontractor agrees to adhere to CrowderGulf's written Safety / Health Policy.
21. The Subcontractor shall provide **sufficient** signing, flagging and barricading to ensure the safety of vehicular and pedestrian traffic at all debris removal, reduction and/or disposal site(s). All traffic safety signs and equipment will be furnished by **Subcontractor at no cost to CrowderGulf** and be in accordance with the latest Manual of Uniform Traffic Control Device, to include but not limited to:
 - a. Traffic signs (ROAD WORK AHEAD, ONE LANE ROAD AHEAD, FLAGMAN SYMBOL, etc.) must be in acceptable condition and not homemade
 - b. One flagger must be provided for every truck unless otherwise stated in the Master Agreement or stopping traffic then two or more may be required.
 - c. One orange vest and one hard hat for each ground crew member
 - d. Adequate cones to place one per 20 linear feet of work zone
 - e. Two stop/slow paddles for flagmen
 - f. First Aid Kit
 - g. A fully functional fire extinguisher for all vehicles
22. Chainsaw operators must wear proper personal protective equipment:
 - a. Hand, foot, leg (chaps), eye, face, hearing and ear protection for chainsaw operator
 - b. Orange highway hard hat, vest, cap and shirt for chainsaw operator
 - c. No-loose fitting clothing can be worn.
23. Subcontractor agrees to adhere to CrowderGulf's written Drug / Alcohol Policy.

CrowderGulf is an Equal Opportunity Employer. It is our policy to provide an employment and work process free of any unlawful discrimination. We will promote the value of a diverse work force, which fosters fair treatment of all individuals based on knowledge, skill, ability and performance.

Company Name

Date

Signature

Title